



BOARD OF SELECTMEN
TOWN OF TEWKSBURY
TOWN HALL
1009 MAIN ST
TEWKSBURY, MASSACHUSETTS 01876

BRUCE PANILAITIS, PH.D., CHAIRMAN
MARK S. KRATMAN, VICE CHAIRMAN
ANNE MARIE STRONACH, CLERK
DAVID H. GAY
TODD R. JOHNSON

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MEETING MINUTES
JUNE 7, 2016

Mr. Panilaitis opened the meeting for public session at 5:30 p.m. to conduct interviews for residents who submitted Citizen Activity Forms to volunteer for Board(s) / Committee(s) Scheduled interviews: Ruth Unger for the Tewksbury Cable Advisory Committee; Adam Aylward for the Conservation Commission and Tewksbury Open Space and Recreation Plan Committee; Patricia MW Meuse for the Bicycle and Pedestrian Advisory Committee and the Elementary School Building Committee; and Jayne Wellman Miller for Cable Advisory and Open Space and Recreation Plan Committee was not in attendance. Ms. Wellman Miller submitted an email with additional details. Stan Folta for Elementary School Building Committee. Attendees were Bruce Panilaitis, Mark Kratman, Anne Marie Stronach, Todd Johnson, and David Gay. Interviews concluded at 6:17 p.m.

Mr. Panilaitis then opened the meeting for executive session at 6:30 p.m. Attendees were Bruce Panilaitis, Mark Kratman, Anne Marie Stronach, Todd Johnson, David Gay and Richard Montuori.

The Selectmen entered into executive session to conduct discussions on contract negotiation items. Because discussion of these matters in open session would be detrimental to the town's interest, the Chair requested a motion to move to Executive Session.

MOTION: Mr. Gay made the motion for the Board to enter into Executive Session; Mr. Kratman seconded the motion, and on a roll call vote Mr. Johnson, Mr. Gay, Mr. Kratman and Mr. Panilaitis vote in favor. The motion was unanimous and moved to Executive Session at 6:30 pm.

Mrs. Stronach joined the meeting immediately following the roll call vote.

MOTION: Mr. Johnson made the motion for the Board to exit Executive Session at 7:13 p.m.; Mr. Gay seconded, and on a roll call vote Mr. Johnson, Mr. Kratman, Mr. Gay, Mrs. Stronach, and Mr. Panilaitis, vote in favor for a unanimous vote.

The Selectmen took a brief recess at 7:13 p.m. before the public session was to begin.

Mr. Panilaitis then opened the meeting for public session at 7:16 p.m. Attendees were Bruce Panilaitis, Mark Kratman, Anne Marie Stronach, Todd Johnson, David Gay and Richard Montuori.

Verizon Hearing to Install Centralized Radio Access Network

Present was Joseph Lanzetta was present for this discussion. The Chair read the notice into the record stating the hearing is on the application of Cellco Partnership d/b/a Verizon Wireless to attach on existing poles 1, 11, 154, and 198-1 on Main Street, pole 24 on Clark Road, pole 103 on North Street and International Drive, pole 62-1 on Shawsheen Street for a Centralized Radio Access Network –antenna,

radio unit, meter, 30A disc., coax cable and guard, ground rod, power, fiber and fixtures. The purpose of these applications is to increase the wireless capacity and fill exiting coverage gaps.

A letter of response to all questions from last meeting was presented to the Selectmen. The letter concentrated on questions submitted specifically by the Town Manager. Question 3 gave further explanation that Verizon is a third party in this work being done. The Selectmen discussed if the equipment is marked and it is not but Verizon would to mark if needed. The regulations are not settled on this matter as it is new technology and it is not Verizon's intention to set a precedent.

Mr. Johnson does not use Verizon wireless, but he reiterated he feels residents will benefit from the installation of this equipment. He also recommended the Selectmen take into consideration the Planning Board's support in this matter. No residents have come forward in either the Planning Board Meetings or the Selectmen Meetings to express concern on this proposal.

MOTION: Mr. Johnson made the motion to approve all petitions to install centralized radio access networks on the poles described as Pole #1, Pole #11, Pole #154, Pole #198-1 on Main Street; Pole #24 on Clark Road, Pole #103 on North Street/International Drive; and Pole 62-1 on Shawsheen Street Mr. Gay seconded, and the motion passed unanimously.

Mr. Johnson made the motion that if further requests from other carriers come forward to the Board of Selectmen that it will be required for labeling of the equipment to be installed; Mr. Kratman seconded and the motion passed unanimously.

Citations

The Selectmen presented the following citations to this year's high school graduates who are residents of Tewksbury:

Jeffrey Anderson, United States Navy
Ryan Barry, United States Army
Fatima Cabral, United State Army National Guard
Nicholas McKeon, United States Navy

Residents

The Chair called for residents to come before the Selectmen. There were no residents in the audience who came forward to speak on any topics.

New Business

Annual Appointments

Beautification Committee 9 members, 1 year appointment

MOTION: Mr. Gay made the motion to appoint Jacqueline Stone, Paige F. Impink, Francesca Frazier, Karen E. Cintolo, and Audrey J. Kelly to the Beautification Committee for the term of June 30, 2016 through June 30, 2017; seconded by Mr. Johnson and the motion passed unanimously.

MOTION: Mr. Gay made the motion to appoint Mark Kratman as the Board of Selectmen representative; seconded by Mrs. Stronach and the motion passed unanimously.

Bicycle & Pedestrian Advisory Committee 4 members, 3 year appointment
These appointments were tabled to the next Selectmen Meeting on June 21, 2016.

Board of Registrars 1 member, 3 year appointment
These appointments were tabled to the next Selectmen Meeting on June 21, 2016.

Cable Advisory Committee 3-5 members, 1 year appointment
These appointments were tabled to the next Selectmen Meeting on June 21, 2016.

Community Preservation Committee

MOTION: Mr. Gay made the motion to appoint Todd Johnson as the Board of Selectmen representative; seconded by Mr. Kratman and the motion passed unanimously.

Conservation Committee 2 members, 3 year appointment, 1 unexpired term 2018
These appointments were tabled to the next Selectmen Meeting on June 21, 2016.

Council on Aging 2 members, 3 year appointment
These appointments were tabled to the next Selectmen Meeting on June 21, 2016.

Economic Development Committee 9 members, 1 year appointment, 3 associate members
These appointments were tabled to the next Selectmen Meeting on June 21, 2016.

MOTION: Mrs. Stronach made the motion to appoint Mark Kratman as the Board of Selectmen representative for the Economic Development Committee through June 30, 2017; seconded by Mr. Gay and the motion passed unanimously.

Elementary School Building Committee 2 members, upon completion
The Selectmen are requesting the School Committee to give their recommendations before they take a vote on this committee.

Green Committee 2 members, 1 year appointment
These appointments were not voted on.

Historic Commission 2 members, 1 year appointment, 1 member 3 year appointment
Tabled to next meeting; waiting on Town Historian commitment.

Local Housing Partnership 3 members, 2 year appointment
Tabled due to commitment responses needed from members.

Mass Cultural Commission 14 members, 3 year appointment

MOTION: Mr. Johnson made the motion to reappoint Marie Luciano to the Mass Cultural Commission for the term of June 30, 2016 through June 30, 2019; seconded by Mr. Gay and the motion passed unanimously.

Open Space and Recreation 5 members, 2 year appointment
These appointments were tabled to the next Selectmen Meeting on June 21, 2016.

Public Events and Celebrations 9 members, 1 year appointment
These appointments were tabled to the next Selectmen Meeting on June 21, 2016.

MOTION: Mr. Johnson made the motion to appoint David Gay as the Board of Selectmen representative for the Public Events and Celebrations Committee through June 30, 2017; seconded by Mr. Kratman and the motion passed unanimously.

Recycling Committee 1 members, 1 year appointment
These appointments were tabled to the next Selectmen Meeting on June 21, 2016.

Town Center Master Plan Committee 5 members, 1 year appointment

MOTION: Mr. Gay made the motion to appoint Brian K Charron, Jacqueline Stone, and Robert J. Bondoni to the Town Center Master Plan Committee for the term of June 30, 2016 through June 30, 2017; seconded by Mrs. Stronach and the motion passed unanimously.

MOTION: Mr. Gay made the motion to appoint Bruce Panilaitis as the Board of Selectmen representative for the Town Center Master Plan Committee through June 30, 2017; seconded by Mr. Johnson and the motion passed unanimously.

Senior Town Counsel 1 year appointment
This appointment was not voted on.

Town Counsel 1 year appointment
This appointment was not voted on.

Vision Committee 7 members, 1 year appointment
These appointments were tabled to the next Selectmen Meeting on June 21, 2016.

Zoning Board of Appeals 1 member, 3 year appointment

MOTION: Mr. Johnson made the motion to appoint Leonard G. Dunn to the Zoning Board of Appeals for the term of June 30, 2016 through June 30, 2019; seconded by Mr. Gay and the motion passed unanimously.

Zoning Board of Appeals – Associate Members 2 members, 1 year appointment

MOTION: Mr. Gay made the motion to appoint Dianne P. Bartlamia to the Zoning Board of Appeals for the term of June 30, 2016 through June 30, 2017; seconded by Mrs. Stronach and the motion passed unanimously.

MOTION: Mr. Johnson made the motion to appoint Leonard G. Dunn, Richard Cuoco, and Ed Johnson to the Zoning By Law Committee for the term of June 30, 2016 through June 30, 2017; seconded by Mr. Gay and the motion passed 4-1 with Mrs. Stronach opposed.

MOTION: Mr. Gay made the motion to endorse the Planning Board representative Nancy Reed to the Zoning By Law Committee through June 30, 2017; seconded by Mrs. Stronach and the motion passed unanimously.

MOTION: Mr. Kratman made the motion to appoint Todd Johnson as the Selectmen representative to the Zoning By Law Committee through June 30, 2017; seconded by Mrs. Stronach and the motion passed unanimously.

Main Street Liquors—request for extension of hours

This item was tabled for tonight as the town manager's office needs to continue to process this request.

MOTION: Mrs. Stronach made the motion to table the request of Main Street Liquors extension of hours to July 19, 2016; Mr. Johnson seconded and the motion passed unanimously.

7-Eleven Common Victualler Application Transfer of License

No representatives present.

MOTION: Mrs. Stronach made the motion to approve the transfer of the Common Victualler License from 7-Eleven 37501H to 7-Eleven, Inc.; Mr. Johnson seconded and the motion passed unanimously.

Town Manager

Senior Town Counsel Invoice—April 2016 Invoice

MOTION: Mrs. Stronach made the motion to approve the Senior Town Counsel Invoice for April 2016 in the amount of \$7,690 on the recommendation of the Town Manager; seconded by Mr. Kratman and the motion passed unanimously.

Town Counsel Invoice—April 16, 2016 through April 30, 2016

Town Counsel Invoice—May 1, 2016 through May 15, 2016

MOTION: Mr. Johnson made the motion to approve the Town Counsel Invoice from Feeley & Brown, P.C. in the amount of \$6,820.00 for services rendered through April 16 through April 30, 2016 on the recommendation of the Town Manager; seconded by Mrs. Stronach and the motion passed unanimously.

MOTION: Mrs. Stronach made the motion to approve the Town Counsel Invoice from Feeley & Brown, P.C. in the amount of \$4,972.50 for services rendered through

**May 1, 2016 through May 15, 2016 on the recommendation of the Town Manager;
seconded by Mr. Gay and the motion passed unanimously.**

Pulte Homes—Andover Sewer Connection Agreement

Mr. Montuori noted the final agreement is not ready to not ready for signature and will present to the Selectmen at a future meeting.

Other Business

Town was approved for a grant in the amount of \$145,000 and will use it to run fiber optic cable to Senior Center, the Library and to the DPW. The town also received a grant from the State 911 Office in the amount of \$500K for a regional communications center. The town has also filed for a public safety grant in the amount of \$3.5M.

Thank you letters will be sent to the delegation

Outstanding Minutes: May 17, 2016 (regular session)

The minutes were not ready for signature and will be presented for the next meeting.

Board Member Reports

Todd Johnson

- Police recognized for combating drug activity and received an award

Anne Marie Stronach

- Thanks all volunteers who participated in All Night Long Party at the Wynn School; it was a success
- The Shawsheen Tech is graduating on June 9 and they are looking for volunteers for their All Night Long Party
- Thanks all residents who continue to step up to the plate

David Gay

- PECC is starting to plan for Fall Festival

Mark Kratman

- Beautification Committee will present to the Selectmen at the next meeting; looking for more volunteers
- Memorial parade held when many communities cancelled; good job by all
- Last Sunday held the Bicycle Rodeo and had a very good turnout.

Bruce Panilaitis

- Economic Development Committee will meet in June
- Town Center Master Plan Committee is working on addendum and will meet in July
- Took a moment of silence on the loss of former resident Officer Ronald Tarantino, Jr. The Selectmen extended their sympathy to the family who currently reside in Tewksbury and recognize Officer Tarantino's service.

The next regular scheduled Selectmen's meeting will be held on June 21, 2016 at 7:00 p.m.

Adjournment

MOTION: Mr. Gay made the motion to adjourn; Mr. Johnson seconded, and the vote was unanimous at 8:24 p.m.

Approved by the Board of Selectmen on June 21, 2016